

A New Passage to India

WISE – Working Internships in Science and Engineering

Objectives

2-3 months internship at institutions of higher education and research institutes in Germany with German doctoral students, scientists or professors on ongoing research projects.

Target Group

Students pursuing Bachelor degree/ Dual degree programmes from selected Indian Universities (see list attached)

Duration

Duration of 2 up to 3 months, but not exceeding 90 days

Scholarship Value

- A monthly stipend of Euro 650 * to cover living expenses.
- A lump sum towards travel Euro 525.
- Compulsory health insurance covered by DAAD.

*The monthly instalment will be calculated on a daily basis

Requirements and Conditions

- Indian students:
 - pursuing full time Bachelor degree programmes at one of the selected Indian Universities (see list attached) who are enrolled in their 5th and 6th semester at the time of application.
 - or
 - pursuing full time Dual Degree/ Integrated programmes at one of the selected Indian Universities (see list attached) who are enrolled in their 5th, 6th, 7th and 8th semester at the time of application.
- Aggregate marks of 80% and above or CGPA 8.0/10 and above of completed semesters at the time of application.
- The applicant must be a **registered** student of his/her institution and must have minimum one semester remaining after the completion of his internship in Germany.
- Acceptance cum invitation letter from a German Professor for the internship. Only one invitation letter will be accepted.
- Private research institutes and private companies cannot be considered under this programme as a German host institution.
- German language skills are not mandatory.
- Candidate must be a resident of India and an Indian national.
- Applicant must have a valid Passport at the time of application.

Kindly see Annex for more details !

Application Documents

To be arranged in the order mentioned below:

- 2 print-outs of the DAAD online application form submitted online.
- The internship dates filled by the student on the first page of the application form will be binding.
- 2 typed copies of full curriculum-vitae (min. 2 pages).
- 2 copies of letter of motivation from the student (min 1 page).
- 2 copies of "Certificate of enrolment"(see attached ZAV form).
- 2 copies of the form "No Objection Certificate" filled by the applicant. (See attached).
- 2 scanned copies of the invitation letter from German host on his **letter head** signed by the Head of the respective department.
- 2 scanned copies of the form "Approval Form by German Host" to be filled and signed by the **German Head of the Department**.
- 1 reference from senior academic mentor from the applicant's field of study on the proforma available on our website.
2 copies of all chronologically arranged university/ college certificates and mark-sheets.

Application Procedure

The application submission process is online. The link is available on the DAAD New Delhi website.

The **deadline** for submission of applications is **01st of November 2010**.

Important:

- DAAD will not consider incomplete applications.
- The application form will be considered incomplete without the signature of the applicant on Page 3.
- Only the best of the candidates will be selected.

Time Line

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|--------------------------------------|--------------------------------------|
| • Announcement | July 2010 |
| • <u>Application deadline</u> | 01st November 2010 |
| • Final selection | February 2011 |
| • Internship period | Between May-Aug 2011 |

Contact Person and Address

Applications and relevant documents have to be submitted at the DAAD office in New Delhi

German Academic Exchange Service
Ms. Manisha Mudgil
2, Nyaya Marg
Chanakyapuri
New Delhi – 110 021

Tel.: +91 11 41680968 / 69
Fax: +91 11 46068192
E-Mail: mudgil@daaddelhi.org
WWW: www.daaddelhi.org

Kindly see Annex for more details !

ANNEX

A New Passage to India**WISE – Working Internships in Science and Engineering****Following guidelines are mandatory to read through before filling the application form:**

- ✓ As the **online application form** is a standard format for all the DAAD scholarships, kindly read the announcement carefully before filling your details. Those columns which are not relevant to your current profile should be left blank. Page 4 & 5 of the application are irrelevant for the WISE programme and thus shall not be considered or attached to the application.
- ✓ The first and last name filled in the **application form** must be **identical** to the name in the Passport.
- ✓ Please paste a passport-size **photograph** on Page 1 of every copy of the application form (at the designated space).
- ✓ Please ensure that you have duly **signed** Page 3 of the application form before sending them to us.
- ✓ No further requests for change in **internship dates** will be entertained except for the situation where exam dates clash with the internship dates. For this the examination calendar signed by the Head of the Department will be required.
- ✓ The **Certificate of Enrolment (ZAV)** form needs to be filled by the student and attested by his/her parent University.
- ✓ The form “**No Objection Certificate**” must be signed and stamped by the Head of the department of the parent institution. (Kindly download the “No Objection Certificate” form from the DAAD New Delhi website. The path is: DAAD Scholarships—WISE- Noc.pdf.
- ✓ Only one **invitation letter** must be attached with the application form. Kindly fill the name of only one Host University in the application form (Point 7). The application will be considered invalid if two or more invitation letters are attached to it.
- ✓ The **summary of the research project** should be written in the form “Approval Form by German Host” or on a separate sheet (min 10-15

lines).The name and email address of the person supervising the intern must be clearly written in this form.

- ✓ The referee's title and academic status should be **clearly** indicated in the **recommendation letter** (along with official rubber-stamp). This should be CONFIDENTIAL (in sealed envelopes) and should be recent-dated.
- ✓ All copies of the semester mark sheets must be attested; attested English translation, if the originals are in Hindi; Attestation can be done by a gazetted Government officer.
- ✓ Kindly refrain from attaching certificates of extra curricular activities and Xth and XII class certificates with the application documents.
- ✓ The **internship period** should always commence at the beginning of a month and preferably end at the end of a month since rental agreements can only be arranged for full months.
- ✓ Please use A4 size paper only and do not staple any application documents.